



CITY OF BUFFALO, MINNESOTA

# CITY OF BUFFALO ADVISORY BOARD / COMMISSION APPLICATION

This application is to understand your interest and qualifications for serving on a City of Buffalo Advisory Board/Commission and does not obligate you to volunteer. If you are interested in participating in your City government, please complete the application and return it to the Assistant City Administrator by e-mail to [alison.matthees@ci.buffalo.mn.us](mailto:alison.matthees@ci.buffalo.mn.us) or to 212 Central Avenue, Buffalo, Minnesota, 55313. All applicants must reside within Buffalo City limits. Feel free to attach additional comments or a resume and contact the Assistant City Administrator by email or at 763.684.5406 with questions. Applications must be received by Wednesday, 12/9/20 to be considered for 2021 vacancies. See [www.ci.buffalo.mn.us](http://www.ci.buffalo.mn.us) for more information.

Name \_\_\_\_\_

Phone \_\_\_\_\_ Address \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Over 18 years old:  Yes  No Buffalo Resident:  Yes  No

Which Advisory Board/Commissions do you wish to apply for? (Please check)

Airport Advisory Board  Planning Commission  Parks Advisory Board

Golf Course Advisory Board  Library Advisory Board  Community Center

Housing & Redevelopment Authority

What relevant experience or education do you have for serving on the Board you applied for?

\_\_\_\_\_  
\_\_\_\_\_

Previous Public or Local Government Experience (Elected, Appointed, or Volunteer):

\_\_\_\_\_  
\_\_\_\_\_

Current Employment (Occupation / Profession):

\_\_\_\_\_  
\_\_\_\_\_

Educational Background: \_\_\_\_\_

Why are you interested in serving on a City Advisory Board for the City of Buffalo?

Signature \_\_\_\_\_ Date \_\_\_\_\_



## **CITY OF BUFFALO 2021 Advisory Boards and Commissions**

**The following is a list of the City's Boards along with their meeting times and purpose:**

**City Council** – *1st & 3rd Mondays, 7:00 pm*

The elected body that has administrative and legislative authority over City business.

**Planning Commission** – *2nd Monday, 7:00 pm*

Has duties relating to planning, zoning and subdivision regulation and acts in an advisory capacity to the Council in these areas. Members serve four-year terms.

**Airport Advisory** – *1st Wednesdays of Feb, May, Aug, Oct and Nov, 7:00 pm*

Plans, promotes, and encourages the development and utilization of the Municipal Airport and acts in an advisory capacity to the Council in these areas. Members serve three-year terms.

**Community Center Advisory** – *1st Thursday of Odd Months, 3:30 pm*

Supports and advises the Community Center Director and the Council on program planning, financial and scheduling decisions and acts as a communication line for residents and seniors. Members serve three-year terms.

**Golf Course Advisory** – *Regular schedule to be established*

Advises the Council in all matters of golf course operation and conditions. Members serve four-year terms.

**Housing & Redevelopment Authority** – *2nd Thursday, 3:00 pm*

The Authority is a statutory organization to fulfill development and redevelopment activities, housing renewal activities, and other activities for economic betterment of the City of Buffalo. Members serve five-year terms.

**Library Advisory** – *As Needed, At least annually*

Advises the Council regarding any facilities related decisions. The City is not responsible for the operations or programming at the Buffalo Library. Members serve three-year terms.

**Parks Advisory** – *4th Monday, 7:00 pm*

Advises, supports and assists the Council on the establishment, operation and maintenance of all designated parks, recreational facilities, and recreational activities the City controls. Members serve three-year terms.