

CITY OF BUFFALO POLICE DEPARTMENT INFORMATION DISCLOSURE REQUEST

Minnesota Government Data Practices Act

The Minnesota Government Data Practices Act (MGDPA) defines which information is public and private. This law further defines which information can be released to the public and when it can be released. Certain data may not be available for immediate release. Data in this area includes:

1. Any open or active investigation; and
2. Any case being considered for prosecution, including the time while the case is being prosecuted, through the appeal date following the disposition of a case that has been prosecuted.

Other data is restricted from being released to the public, including:

1. Data that has been classified as private or confidential; and
2. Data which could endanger the safety of witnesses, or certain data related to sexual assaults or juvenile information.

The MGDPA is a very complex law and the information here is provided for general purposes. If you have a specific question about whether or not data is accessible to the public, you may make an inquiry to our staff regarding this data request.

Please read this additional information related to requests for Government Data.

1. You are not required to provide your personal information to acquire public information.
2. If data is either private or confidential your personal information will be required in order to assess if you are entitled to that data.
3. If you choose to withhold your personal information we cannot provide you with private or confidential data and we will have no contact information to inform you when the public data is available.
4. If you do not provide your personal information you will be given a control number that you can use to check on the status of the data request.
5. Request Frequency-Private Data on Individuals. After you have been shown the data and informed of its meaning, the data need not be disclosed to you six months thereafter unless a dispute or action is pending or additional data on you has been collected.
6. You may be required to pay the actual costs of making, certifying and/or compiling the copies of information requested. See fees below.
7. It may take up to three business days to process reports.

REQUESTER COMPLETE GRAY AREA

| | | |
|-----------------|-------|----------------|
| DATE OF REQUEST | | REQUESTOR NAME |
| ADDRESS | | CITY/STATE/ZIP |
| DATE OF BIRTH | PHONE | E-Mail |

DESCRIPTION OF THE INFORMATION REQUESTED

REQUESTER SIGNATURE:

Process this request without my personal information (check box) Control # _____

Click to e-mail form to Buffalo PD

Fees:

- Less than 100 copies - \$.25/pg More than 100 copies - SPECIAL RATE
- Digital Copies of Statements or Photos - \$1.00 per CD, plus \$.25 per image or recording, \$1.00/VHS Tape.
- Emailed copies of reports, images, or recordings, \$.25 per image, recording, and/or report document.

DEPARTMENT USE:

REQUEST TYPE: In Person E-Mail Phone RETURN REQUEST: In Person Mail E-Mail

REQUEST BY: Subject of Data Not Subject of Data Unknown Subject PROCESSED BY:

| ICR | Description | Classification | Case Status | Court? | Redact ? | Release? |
|-----|-------------|---|---|---|---|---|
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Key: **Class.** P=Public C=Confid./Private/Non-Public **Case Status** A=Active or Pending Prosecution I=Inactive/Closed
Court If prosecuted, is court case finished and disposition available?

AUTHORIZED SIGNATURE:

DATE:

Release denied

Dissemination recorded in LETG and scanned into media.