



## Instructions for Application for Use of Golf Cart Permit

### Items needed for application:

- ❑ Completed City Application Form with \$5 payment for annual license.
- ❑ A doctor or physicians note stating that it is medically necessary for the Applicant to have an electric motorized golf cart and that the Applicant is capable of driving it.
- ❑ Tennessen Warning Signed
- ❑ Insurance information – Please list below:

✓ Insurance Provider:

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✓ Policy Number showing coverage of the vehicle:

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✓ Dates of coverage for Insurance Policy:

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\*Permit will be mailed to the applicant after Council approval.\*

## APPLICATION FOR ANNUAL CITY LICENSES

STATE OF MINNESOTA )  
 COUNTY OF WRIGHT )  
 CITY OF BUFFALO )



TO THE CITY COUNCIL OF THE CITY OF BUFFALO, MINNESOTA:

\_\_\_\_\_ hereby makes application for the following  
 (Business Name)  
 license(s) for a period of \_\_\_\_ months beginning \_\_\_\_\_ and ending on December 31 of the  
 current year for the business located at \_\_\_\_\_  
 (Street Address)  
 Buffalo, MN 55313.

TYPE OF LICENSE	COST	TOTAL
<b>INVESTIGATION FEES – One-time Fee <i>(New applicants only)</i></b>	\$300.00	
ON-SALE BEER &/OR MALT LIQUORS (3.2% APV)	\$200.00	
OFF-SALE BEER &/OR MALT LIQUORS (3.2% APV)	\$60.00	
ON-SALE LIQUOR	\$3,800.00	
SUNDAY LIQUOR SALES	\$200.00	
WINE	\$100.00	
LIMITED ON-SALE CULLINARY CLASS	\$100.00	
BREWERY / TAP ROOM (ON-SALE)	\$500.00	
GROWLER (OFF-SALE)	\$250.00	
DISTILLERY/COCKTAIL ROOM (ON-SALE)	\$500.00	
CIGARETTE / TOBACCO / E-CIG	\$50.00	
THEATER	\$30.00	
TATTOO/BODY PIERCING	\$500.00	
GOLF CART	\$5.00	
PAWN SHOP	\$50.00	
CURRENCY EXCHANGE / MONEY ORDERS	\$50.00	
CRAFT RETREAT FACILITY <i>(Requires an Interim Use Permit)</i>	\$50.00	
FIREWORKS – INSIDE SALES <i>(License valid for 6 months only)</i>	\$50.00	
FIREWORKS – OUTSIDE SALES <i>(License valid for 6 months only)</i>	\$250.00	

**TOTAL FEES DUE - (Make checks payable to City of Buffalo) \$ \_\_\_\_\_**

Comments: \_\_\_\_\_

This application is made pursuant and subject to all the laws of the state of Minnesota and the ordinances and Regulations said City of Buffalo applicable thereto. The undersigned affirms that the conditions set forth in the original application remain unchanged.

\_\_\_\_\_  
 Signature of Licensee Date

\_\_\_\_\_  
 Phone Number Email Address

Application must be filed at City Clerk's office, 212 Central Avenue, Buffalo, MN 55313  
 All applications for licenses listed above must be approved by City Council before a license can be granted.

**DATA PRACTICES ADVISORY  
TENNESSEN WARNING – PERMITS AND LICENSES**

You are being asked to answer questions and provide information pursuant to the license and application process that is required by Minnesota state law and/or the Buffalo City Code. The purpose and intended use of the requested data is to verify that applicants meet the requirements of the state statutes and city code provisions and, if the license or permit is approved, to verify that all required data remains current.

Some of the information you provide on this application is considered private data under the Minnesota Government Data Practices Act (the “Act”). This information will be used by the City and its agents involved in the review of this application. You are not required by state law or City Code to answer questions or provide the information requested. However, a refusal to answer questions or provide the information requested will prevent the City from processing the permit or license for which you are applying.

The following data collected, created, or maintained is classified under the Act as public data once a license has been approved (Minn. Stat. 13.41, subd.5):

1. Data submitted by applicants (including name, email, telephone numbers, and addresses).
2. Orders for hearing, findings of fact, conclusions of law, and specification of any final disciplinary action.
3. Entire record concerning any disciplinary proceeding.
4. License numbers and status.

The following data collected, created, or maintained is classified under the Act as private and/or confidential data (Minn. Stat. 13.41, subd.2; Minn. Stat. 13.37, subd.1):

1. Active investigative data relating to complaints against any license.
2. The identity of complainants who have made reports concerning licenses or applicants which appear in inactive complaint data unless the complainant consents to disclosure.
3. The information related to unsubstantiated complaints when it is not maintained in anticipation of legal action.
4. Inactive investigative data relating to violations of statutes or rules.
5. Record of disciplinary proceedings, except as limited by the provisions above.
6. Trade secrets, as defined under Minnesota law.
7. Sensitive security and safety information.

The City of Buffalo may make any private or confidential data accessible to an appropriate person or agency if the City determines that failure to make the data accessible is likely to create a clear and present danger to public health or safety.

**Certification:** I have read and certify the information in this application is true and correct. I further understand that the giving of false information in this form and/or the failure to give requested information may be cause for immediate revocation of any and all licenses and/or permits issued hereunder. I understand the above information regarding my rights as a subject of government data and applicant for a license or permit from the City of Buffalo.

Note: Proper signature is required. If a corporation owns this establishment, an officer of the corporation must sign below; if a partnership, the managing partner; if an individual, the owner.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

\_\_\_\_\_  
Establishment Name (DBA) or Trade Name

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## Sec. 46-11. Motorized golf cart use.

- (a) *Operation authorized by permit; exceptions.* Except as otherwise specifically provided in this section, operation of motorized golf carts is authorized on the roadways of all city streets only with a permit issued under this section and in strict compliance with the conditions set forth in this section.
- (b) *Disabled person permit.* Permits for the on-street operation of motorized golf carts shall be issued only to physically disabled persons as defined by statute. Application for a permit shall include the name and address of the applicant and such other information as may from time to time be required by the council. All permits shall expire annually on December 31 unless renewed. The fee for a permit shall be in the amount provided in the city fee schedule. Applications for initial or renewal permits shall be accompanied by a certificate signed by a physician stating that the applicant is capable of safely operating a motorized golf cart on the roadway of streets. Operation under a disabled person permit is subject to the conditions provided in this section.
- (c) *Special circumstance or event permit.* The police chief may authorize the issuance of or issue temporary permits for the operation of motorized golf carts for use in special circumstances or events, provided that the purpose for the permit is for a community event or emergency, the permit is issued for no more than three days, and the operator is a licensed driver. Operation under a special circumstance or event permit is subject to the conditions provided in this section.
- (d) *Conditions for operation.* It is unlawful for any person to operate a motorized golf cart on the roadway of a street unless:
  - (1) The operator has in possession a valid, current and unrevoked disabled person or special event permit from the city.
  - (2) The operation is on a roadway which has not been designated as prohibited for such operation, except crossing at an intersection.
  - (3) The operation is during daylight hours between sunrise and sunset.
  - (4) The operation is not during inclement weather, or when visibility is impaired by weather, smoke, fog, or other conditions, or when there is insufficient light to clearly see persons or vehicles thereon at a distance of 500 feet.
  - (5) The motorized golf cart displays a slow-moving vehicle emblem, as described by statute, on the rear thereof.
  - (6) The motorized golf cart is equipped with rear view mirrors as required by statute for other vehicles.
  - (7) The operator has insurance coverage as provided by M.S.A. § 65B.48(5) for motorcycles.
  - (8) The operator observes all traffic laws, except such as cannot reasonably be applied to motorized golf carts.

(Code 1985, § 8.25)