



CITY OF BUFFALO, MINNESOTA

TEMPORARY STRUCTURE PERMIT

212 Central Avenue, Buffalo MN 55313

763-682-1181 | Fax 763-682-6376

www.ci.buffalo.mn.us

Permit # TS _____

Date _____

Fee \$20 ADM ID _____

Completed application shall be accompanied with a lot plan showing location of temporary structure on lot with dimensions of temporary structure, distances to lot lines, easements and other structures clearly marked.

Temporary Produce Stand applicants need to complete items marked with "*" only.

*Site Address _____ PID _____

*Applicant _____ *Phone _____

*Applicant's Email or Fax _____

*Property Owner _____ *Phone _____

*Starting Date _____ *Ending Date _____

*Is this for a non-profit organization? No / Yes - Name _____

Temporary Structure (check one): Seasonal Accessory Building Produce Stand #

Size of principal structure _____sq.ft. Number of parking stalls at site _____

Size of temporary structure _____sq.ft. Number of parking stalls during permit _____

1. Temporary structure permits are for a period of 90 days from date of issuance.
2. The structure shall not be located in the front or side yard setbacks adjoining a residential district and must comply with the accessory building requirements in the City Code.
3. The accessory structure can not be greater than 15% of the principle building's square footage.
4. The structure should utilize the least used parking spaces, as few parking spaces as possible and must be situated on the lot so as not to interfere with circulation.
5. Any lighting or other electrical fixtures must be approved by the City Zoning Department.

For the display and sale of locally grown agricultural products, see back of permit for Produce Stand Codes.

Applicant and property owner fully understand and agree to the regulations pertaining to this permit.

*Applicant's Signature: _____ *Date: _____

*Property Owner Signature: _____ *Date: _____

(If Different than Applicant)

FOR CITY USE ONLY

Approved By _____ Administration Approval Date _____

Expiration Date _____
(90 days From Approval Date for Temporary Structures)

Produce Stand Codes

1. Stand must be located on a lot in “B” Business Districts.
2. Such structures shall not exceed 250 square feet in floor area and shall have no space for customers within the structure.
3. Structures shall be located so as to provide safe ingress and egress from public roads.
4. Each stand shall be permitted no more than two (2) signs: One flat wall sign not to exceed 16 square feet, and one freestanding sign not to exceed 32 square feet in area. All signs must be no closer than five (5) feet to any property line.
5. All stands and related structures shall be considered seasonal or temporary in nature, and shall be removed at the end of the produce season consistent with the requirements and conditions of the stand’s temporary permit, the date to be specified in the permit.
6. All produce stands shall be operated in accordance with any conditions set forth in the permit, as well as all applicable state and/or local health regulations.
7. Written consent of the property owner must accompany the permit application.
8. Produce stands shall not be allowed on public land.
9. Violation of any of these regulations, or other conditions of the permit shall constitute cause for immediate revocation of the permit and removal of the structure per conditions set forth in paragraph 10.
10. In the event a structure used as a produce stand is not removed by the end of the produce season, per the date specified in the permit, the structure may be removed at the direction of the Zoning Administrator, after seven days notice to the land owner. The expenses of such removal shall be responsibility of the land owner.