



ZONING PERMIT APPLICATION

212 Central Avenue, Buffalo MN 55313
Phone 763-682-1181 | Fax 763-682-6376
www.ci.buffalo.mn.us

Permit # _____

Site Address _____ PID 103-_____

Property Owner _____ Phone _____

Applicant Email _____

Contractor _____ Phone _____

Contractor Address _____ City/State _____ Zip _____

Est. Construction Cost: \$ _____

Type of Project (check one):

Fence - Type _____

Size of structure: ____height
(Feet)

Setbacks: _____front _____back
(Feet) _____right _____left

Permit Fee: \$15

Preparation Fee (if applicable): \$30

Recording Fee (if applicable): \$46

TOTAL FEES: \$ _____

Every fence must be constructed so the finished side of the fence faces your neighbor's property. The structural side of your fence must face your property.

See Supplement "Building A Fence" for additional information about your project.

Small Accessory Structure / Storage Shed

Size of structure (Feet):

_____height x _____width x _____length
120' sq. min - 200' sq. max

Setbacks: _____front _____back
(Feet) _____right _____left

Permit Fee: _____ \$75

TOTAL FEES: _____ \$75

See Supplement "Building and Installing a Storage Shed" for additional information about your project.

For an accessory structure or garage 200'-1200' sq., a Building Permit must be applied for. Anything larger than 1200' sq. requires an application for a Conditional Use Permit. Please refer to the "Detached Residential Garages and Accessory Structures" handout regarding these types of projects.

Inspector's Notes

1. **Property corners (property irons) must be marked prior to construction and remain marked for the final inspection.**
2. **Call Metro West Inspections at 763-479-1720 to schedule a final inspection after fence/shed is complete.**

Applicant and property owner fully understand and agree to the regulations pertaining to this permit.

Applicant's Signature: _____ Application Date: _____

CITY APPROVAL: P&Z _____ Date: _____

BUILDING AND INSTALLING A STORAGE SHED 120 - 200 SQUARE FEET

SHEDS SMALLER THAN 120 SQUARE FEET DO NOT REQUIRE A PERMIT.

THE PURPOSE OF FOLLOWING REGULATIONS IS TO MEET BOTH AESTHETIC AND SAFETY NEEDS OF THE COMMUNITY BY ESTABLISHING STANDARDS FOR THE LOCATION AND CONSTRUCTION OF STORAGE SHEDS.

LOCATION

- Storage sheds are permitted in the rear yard and must be at least 5 feet from the side and rear property lines and at least 10 feet from the principal structure.
- Storage sheds are not permitted in the front yard and are not permitted in the side yard abutting a street.
- No accessory building or structure shall be located within a utility easement.



SIZE

The maximum size of a storage shed is 200 square feet (if the building exceeds 200 square feet, a building permit is required so it should be treated as if it were an accessory structure.)

HEIGHT

The maximum height of a storage shed is 20 feet in an R-1 Single Family Residential zone and 15 feet in an R-2 measured from grade to the mid-point of the roof gable end.

CONSTRUCTING THE SHED

All accessory structures shall be securely anchored to the ground. Acceptable methods to anchor are:

- 4 inch concrete slab with thickened edges as noted:
 - 8'x8' slab – 4" at edges
 - 10'x10' slab – 5" at edges
 - 12'x12' slab – 6" at edges
 - 14'x14' slab – 7" at edges
 - 16'x16' slab – 8" at edges
- Mobile home anchors secured to four corners.
- 4"x4" treated lumber 30" into ground secured at four corners. Lumber must be treated for ground contact.
- 6" diameter holes – 24" deep with 5/16" chain imbedded in concrete and lag screwed at four corners.

SITE PLAN

- Indicate the adjacent street, and existing and proposed buildings.
- Include dimensions of proposed and existing buildings.
- Locate property irons.
- Distance from property lines to existing buildings and proposed accessory structures.

INSPECTIONS

The property irons must be visible and the property lines clearly marked at the time of the inspection.