

**HRA MINUTES
April 12, 2022**

CALL TO ORDER

Pursuant to due call and notice thereof, Chairperson Nauman called the HRA regular meeting to order at 4:00 PM in the Council Chambers of the City Center at 212 Central Avenue. Present were Bryan Brengman, Jill Nauman, John Siffert and Michael Anderson. Absent were Mike Anderson and Dustin Grage. Also in attendance were Executive Director Laureen Bodin, Assistant Administrator Taylor Gronau and Community Planning & Economic Development Director David Kelly.

AGENDA ADDITIONS OR DELETIONS-None

APPROVAL OF February 8, 2022 MINUTES

Upon motion by Member Siffert, motion seconded by Member Brengman to approve of the February 8 minutes.

Dustin Grage	Bryan Brengman	Jill Nauman	John Siffert	Mike Anderson
Absent	Aye	Aye	Aye	Absent

Motion passed 3-0.

APPROVAL OF CLAIMS

Upon motion by Member Brengman, motion seconded by member Siffert to approve of the following claims.

**City of Buffalo
Buffalo Housing & Redevelopment Authority
Approval of Claims
4/12/2022**

Paid to:	Description	Date Paid	Check #	Amount
Bolton & Menk	Wayfinding Signage	03.01.22	3946	\$68.00
City of Buffalo	IT Services	03.01.22	3947	\$756.42
Ehlers & Associates	HRA Project Analysis	03.01.22	3948	\$250.00
Jovanovich, Dege & Athmann	Legal Fees	03.01.22	3949	\$67.50
LHB Inc	Professional Fees	03.01.22	3950	\$2,450.00
Taft Stettinius & Hollister	Professional Fees - TIF District #23	03.01.22	3951	\$6,000.00
City of Buffalo	IT Services	03.29.22	3952	\$756.42
Jovanovich, Dege & Athmann	Legal Fees	03.29.22	3953	\$45.00
League of MN Cities Insurance Trust	Insurance Fees	03.29.22	3954	\$123.41

TOTAL: \$10,516.75

Dustin Grage	Bryan Brengman	Jill Nauman	John Siffert	Mike Anderson
Absent	Aye	Aye	Aye	Absent

Motion passed 3-0.

OLD BUSINESS-None

NEW BUSINESS

Soofa Signs

Community Planning & Economic Development Director Kelly presented a quote from Soofa Signs in the amount of \$66,000 to install three (3) wayfinding signs in Buffalo’s downtown. Included in the quote is installation and maintenance for five (5) years. The signs are electronic, solar-powered, touch screen and interactive. They would be used for promotion of downtown businesses, wayfinding, posting of public notices and social media and distribution of surveys and opinion polls.

Board members asked several questions and discussed the quote. Members agreed the cost for the signs exceeded the potential benefit at this time.

Upon motion by Member Siffert, motion seconded by Member Brengman to reject the quote from Soofa Signs.

Dustin Grage	Bryan Brengman	Jill Nauman	John Siffert	Mike Anderson
Absent	Aye	Aye	Aye	Absent

Motion passed 3-0.

STAFF UPDATES

Community Planning & Economic Development Director Kelly gave a brief update on the HRA’s downtown property (former Coborns site). There has been quite a bit of interest recently and staff is going to explore a formal RFP process to solicit development proposals for the site. Executive Director Bodin noted that staff is looking into potential sites for additional public parking if this site is developed.

Kelly reported the Wright County Government Center Taskforce has been meeting. Kelly reported the former Wright County Health and Human Services building has been sold, but there are no current plans for redevelopment or reports of what will occupy the building.

Executive Director Bodin reported that staff is pursuing grants to cover the cost of the Highway 25 reconstruction project, which is scheduled to be completed in 2023.

Bodin stated that City Clerk Johnson continues to contact Board Member Dustin Grage regarding meetings. She does not receive a response. The HRA Board Bylaws state that

an HRA Board member may be removed if they miss four (4) meetings in a calendar year. Member Grage has missed three (3) in 2022.

ADJOURN

Upon motion by Member Siffert, motion seconded by Member Brengman to adjourn at 4:54 PM.

Dustin Grage	Bryan Brengman	Jill Nauman	John Siffert	Mike Anderson
Absent	Aye	Aye	Aye	Absent

Motion passed 3-0.

Chairperson

Executive Director

DRAFT